



St. Martin United Church of Christ Wedding Agreement

Date of Wedding: _____ Time: _____ Date of Rehearsal: _____ Time: _____

Names: _____

Address: _____

Phone: _____

Package: _____

E-mail: _____

CHURCH EQUIPMENT

St. Martin UCC has several pieces of equipment available for use.
Please check which items you will be using for your wedding:

- ALTAR CANDELABRAS
- UNITY CANDLE HOLDER
- PEW CANDELABRAS
- PEW BOWS
- PLANT STANDS
- FLOWER URNS
- GUEST REGISTRAR STAND

PACKAGES AND PAYMENT INFORMATION:

A	Active member* with no reception	\$400.00
B	Active member* with reception	\$500.00
C	Inactive-member with no reception	\$600.00
D	Inactive-member with reception	\$700.00
E	Non-member with no reception	\$800.00
F	Non-member with reception	\$1000.00

*An "Active Member" is defined as member of St Martin UCC in High Ridge in good standing who has been regularly attending worship services at St Martin and participating in St Martin's activities during the past year.

- All packages include Organist/Pianist, services of Pastor/Officiant, Wedding Coordinator, Custodian, and the use of sanctuary for wedding ceremony.
- \$200.00 Non-refundable deposit is due at first visit with Wedding Coordinator.
- All balances are due one week before rehearsal date.
- Reception packages include use of Fellowship Hall, Custodian for reception, and use of kitchen and require a refundable security deposit.
- Printed programs are **not** included in the package prices; please see wedding coordinator for

details.

- A \$100.00 refundable security deposit is required at first visit for any damages incurred to the church and surrounding property
- Use of St. Martin UCC is a privilege. Unruly guests will be asked to leave the premises.
 - These charges do not include candles or flowers. **ALL CANDLES MUST BE DRIPLESS. ABSOLUTELY NO ARTIFICIAL FLOWERS ALLOWED ON THE ALTAR.**
 - Programs can be ordered for an average cost of \$50.00 per 100 and must be ordered at least 8 weeks in advance.
 - **All checks should be made payable to St. Martin UCC.**

It is agreed that the above charges will be paid in full one week prior to rehearsal and by the signatures below, it is understood that any property damage incurred while facility is being used will be paid by the undersigned, and will also void the return of security deposit.

PHOTOGRAPHY

Only professional photographers or official videographers are allowed in the altar area during the ceremony. The pastor is willing to repeat any portion of the service after the congregation has left and the photographers may take as many pictures as desired at this time.

WEDDING PROGRAMS

(ROUGH DRAFT DUE TO CHURCH OFFICE 2 WEEKS BEFORE WEDDING REHEARSAL.)

PREMARITAL COUNSELING

INITIALLY A MINIMUM OF TWO PREMARITAL COUNSELING SESSIONS ARE REQUIRED. THESE SESSIONS WILL BE PRE-ARRANGED BY THE PASTOR AND COUPLE.

Bride, groom and their guests are required to maintain St. Martin's policy which is a non tobacco, non alcohol and drug free premises. Your fullest cooperation is appreciated.

We have read the above and agree to all.

DATE

Signature (Bride) _____

Signature (Groom) _____